How to Add Links to Teacher Web Pages

Here is a brief reminder on how to add Links to your teacher web pages.

First, Log in and access your Teacher Web page.

There are two places to put links:

1) On the side under Class Links. ✏ ● **Class Links**   You will want to put links for kids to use on an ongoing, more permanent basis here.

How to add a link: Click on the Add button. ✚ Add | A window like this will come up.

Enter Title of link here.——————→

Enter URL (internet address) here.

Edit PageLink

Title: National Geographic for Kids

URL: http://www.kids.nationalgeographic.com

Save   Cancel

Click on SAVE

2) The second way. If you have a link that you want your students to use with a current assignment, you can place a link within an Agenda Item.

▲ ▼ ✏ ✖ **Thursday**

This might be by the day of the week   or under your

Homework item. ▲ ▼ ✏ ✖ **Homework**   Which ever, or wherever you
would like a link to be, **click on the pencil editing tool** to begin adding the link.
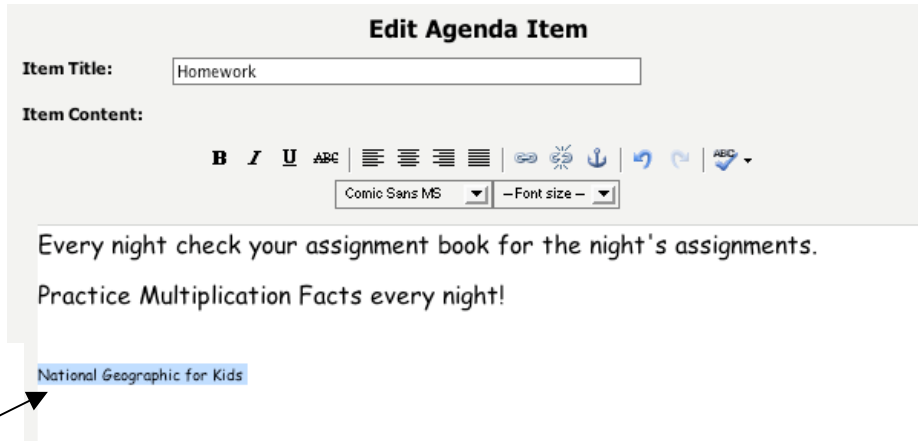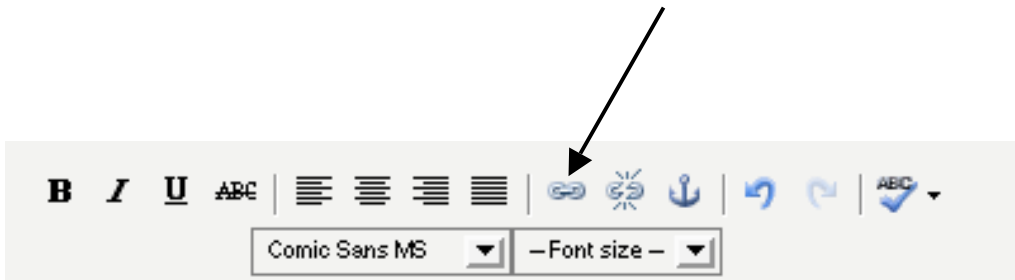You will get the window that says: EDIT AGENDA ITEM.
Click where you would like the link to be.
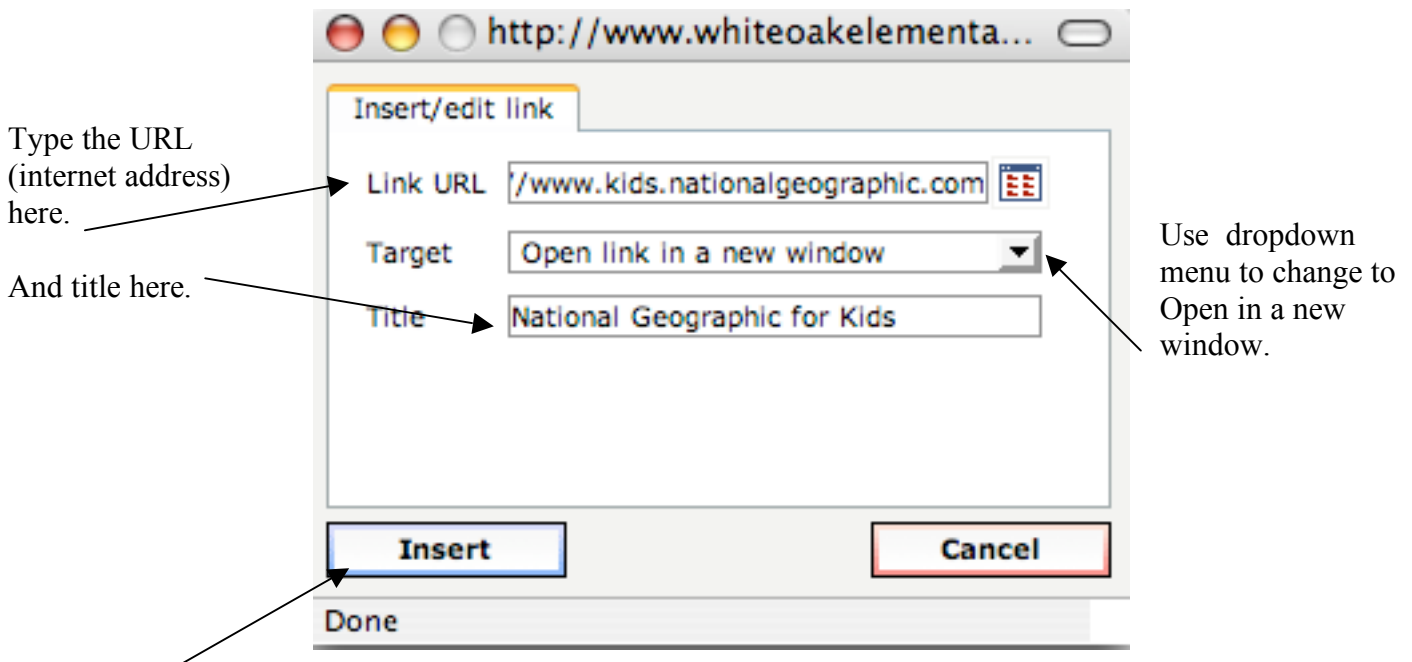Type Name of Link (ex. National Geographic for Kids)
Highlight the Name you would like to make a link.
Click on the Insert Link button (looks like a chain)

B *I* U ABC | ≣ ≣ ≣ ≣ | ⇔ ⇔ ⚓ | ↩ ↪ | ABC ▾

Comic Sans MS ▼ — Font size — ▼

Edit Agenda Item

Item Title: Homework

Item Content:

B *I* U ABC | ≣ ≣ ≣ ≣ | ⇔ ⇔ ⚓ | ↩ ↪ | ABC ▾

Comic Sans MS ▼ — Font size — ▼

Every night check your assignment book for the night's assignments.

Practice Multiplication Facts every night!

National Geographic for Kids

Type name of Link and Highlight

You will then get this window:

http://www.whiteoakelementa...

Insert/edit link

Type the URL (internet address) here.

Link URL /www.kids.nationalgeographic.com

Target Open link in a new window ▼

And title here.

Title National Geographic for Kids

Use dropdown menu to change to Open in a new window.

Insert   Cancel

Done

Click on the Insert button and the link will now be with your Homework assignment.